



Department of Corrections
NOTICE OF CHANGE TO
DEPARTMENT OPERATIONS MANUAL

Chapter 5, Article 16,
Inmate Count and Movement

Transmittal
Letter Number:

Revision Date:

The purpose of this revision is to update the Department Operations Manual (DOM), Chapter 5, Article 16. The DOM Chapter 5, Article 16 sets forth the Department's policy and procedures regarding inmate count and movement. This revision incorporates the Distributed Data Processing System, picture card file, and the bed vacancy report. It also requires a negative count to be done daily, between the hours of 0230 and 0300. The entire section has been revised to reflect current standards and procedures.

Please inform all persons concerned of the contents of this notice, which shall be maintained and the information contained in this document utilized until it is incorporated into the next updated DOM. Please direct any inquiries regarding this notice to Rick Grenz, Chief, Regulation and Policy Management Branch, at (916) 323-2460 or CALNET 473-2460.

STEVEN CAMBRA, JR.
Chief Deputy Director
Field Operations

Attachment